

MATTRESS RECYCLER APPLICATION FORM

Become an ABSC Approved Mattress Recycler and play an active part in finding solutions to reduce the volume of bedding and component materials sent to landfill.

The Australian Bedding Stewardship Council (ABSC) is building a national network of ethical and responsible recyclers to service:

- Retailers wanting to provide a take back service for end-of-life (EOL) mattresses
- The Commercial sector wanting to dispose of old bedding products responsibly
- Councils who often end up doing the heavy lifting in dealing with mattresses and bedding as problematic product streams at end-of-life
- The public



ABSC Approved Recycler status is available to mattress recyclers who ensure safe and environmentally responsible collection, storage and recycling of EOL mattresses, and their component materials. In line with the Department of Climate Change, Environment, Energy and Water (DCCEEW), the ABSC is working towards the creation of a guideline for the appropriate inspection, sanitation or refurbishment of mattresses that are not at end-of-life and could be re-directed to those in need. Placing a new cover over an old mattress or base without removing that outer layer is not an acceptable practice.

The ABSC mattress recycler approval process is not an accreditation or compliance program.

It is an engagement process to:

- Validate mattress recyclers on behalf of scheme participants, members, stakeholders and consumers, and to build a national network
- Support continuous improvement of mattress recyclers' management of end-of-life mattresses and their component materials and divert more from landfill
- Establish the collection and reporting of data relevant to achieving the Schemes' outcomes and reporting to Government authorities.

How to apply

1. Read and agree to the **ABSC Scheme Guidelines** and check your eligibility and obligations conditions in section 2, pages 9-11.
2. Read and sign the **ABSC Code of Conduct** to include in this application.
3. Fill in this **Mattress Recycler Application Form**
4. Include all documentation requested within the application form (a notes section has been included at the end of this form should you wish to add further comments).
5. Email completed application form to **recycling@bedding.org.au**

Recycler Visit as final step of the approval process

Your application will be reviewed after which feedback will be provided as to the success of your submission. Should your application be successful, the final step will be an audit which may be either onsite or desktop, to validate the information you have provided about the organisation within the application form. There may be cases where an onsite visit is required to facilitate final approval.

[Click here for the site visit checklist.](#)

1. Organisational Details

Business name	
Trading name (if different to business name above)	
ABN	
CEO/Head of Business Name	
Business phone number	
Site location	
Site ownership	<input type="radio"/> Operators own <input type="radio"/> Council owned <input type="radio"/> Transfer station <input type="radio"/> Landfill
Head office address	
Postal address	
Business type	<input type="radio"/> For profit <input type="radio"/> Not-for-profit <input type="radio"/> Social enterprise <input type="radio"/> Council/LGA

2. Point of Contact

Contact name	
Title	
Email	
Phone	
Booking details	

3. Additional Information

Number of employees	
What products other than mattresses do you recycle onsite?	
Do you agree to an onsite visit on approval of this application form? (If no, why not?)	

4. Recycling Practices and Data

<p>How many mattress recycling sites do you operate? Provide the physical address for each site.</p>	
<p>How many mattresses do you process per year?</p>	
<p>Would you be interested to offer recycling of other products?</p>	<input type="radio"/> Yes <input type="radio"/> No
<p>What areas do you service (postcodes/suburbs/regions)?</p>	
<p>What type of customers do you service?</p>	<input type="radio"/> Residents <input type="radio"/> Councils <input type="radio"/> Businesses
<p>Please provide your current price list (For internal purposes only).</p>	
<p>What % discount would you offer to ABSC members (if any)?</p>	
<p>Physical dismantling List each material recovered from your process and where they go. Please include shredding if you use this to avoid stockpiling</p>	
<p>Shredding Please clarify what you recover and what is sent to landfill and/or diverted to WTE/PEFS.</p>	
<p>What mattress recycling data do you currently record and in which format E.g. – Excel spreadsheet, daily whiteboard tally, weighbridge data software</p>	
<p>What challenges do you experience with mattress recycling?</p>	
<p>Do you offer a drop off option?</p>	<input type="radio"/> Yes <input type="radio"/> No
<p>Do you have a collection service?</p>	<input type="radio"/> Own vehicle <input type="radio"/> Outsourced service provider
<p>Are you willing to support reuse processing mattresses that are not at end of life for donation to those in need?</p>	<input type="radio"/> Yes <input type="radio"/> No
<p>Please provide the name and contact details of two customers you provide services for to verify your engagement with them.</p>	

5. Regulatory and compliance requirements

It is the responsibility of each site operator to ensure the appropriate permits and insurances are in place, and you comply with Fire Authority (AFAC), Work Healthy and Safety (WHS) and Environmental (EPA) regulations for each state and territory in which you operate. Please include all relevant documentation to demonstrate compliance along with your application as per the parameters below.

Local Government Permits	What Local Government permits do you have to operate at each site?	
Insurances	Please provide the details of the types of insurance policies you hold such as public liability, and industrial special risk if required.	
Fire Safety	Has each site engaged with the local fire authority?	<input type="radio"/> Yes <input type="radio"/> No
	Has each site completed a fire safety study?	<input type="radio"/> Yes <input type="radio"/> No
	Do you conduct unannounced fire drills?	<input type="radio"/> Yes <input type="radio"/> No
WHS	Do you have internal Safe Operating Procedures (SOP's)?	<input type="radio"/> Yes <input type="radio"/> No
	Have you had any serious health and safety incidents in the past 12 months? If so, please provide details.	
EHS	How do you manage Environmental Health and Safety (EHS) risks?	
	Have you had any environmental incidents that have caused environmental and/or health risks in the past 12 months? If so, please provide details.	

6. Certifications

The following certifications are not compulsory but are received well and considered part of continuous improvement. Please provide evidence with your submission.

AS/NZS ISO 45001:2018 Occupational Health and Safety Standard	<input type="radio"/> Yes <input type="radio"/> No
AS/NZS ISO 9001:2015 Quality Management System	<input type="radio"/> Yes <input type="radio"/> No
AS/NZS ISO 14001:2016 Environmental Management System	<input type="radio"/> Yes <input type="radio"/> No

Application

7. By signing this Application, the signatory for and on behalf of the applicant acknowledges and agrees that if the application is successful and approved by the ABSC, the Applicant:

- Confirms that all statements and representations made by or on behalf of the Applicant and any other information given in the support of the application are true and correct
- Understands that submitting this application does not guarantee ABSC Approved Recycler Status, and that the ABSC reserves the right to refuse or not accept an application if approval criteria is not met
- Is bound by and complies with the ABSC Scheme Guidelines and the Code of Conduct
- Gives their permission to be added to the ABSC database, and receive communications in connection with the Scheme and ABSC membership and participation
- Allows the ABSC to publicly acknowledge the Applicant as an ABSC Approved Recycler
- Must provide data monthly on collection, storage, recovery and landfill to the ABSC to the best of their ability to support the development and integrity of the Scheme and to fulfill ABSC reporting obligations to DCCEEW and ACCC
- Accepts the requirement of an initial onsite audit and annual onsite or desktop follow up audit to maintain relevant records
- Will provide a list of serviceable locations by postcode
- Will provide their logo/s for use on the ABSC website and in communications to promote their services.

SIGNED for and on behalf of the Applicant by its duly authorised representative:

Signature of authorised representative

Name of authorised representative

Date

Position

By signing this Application the signatory warrants that they have the power and authority to enter into this agreement on behalf of the Applicant.

Email completed application form to recycling@bedding.org.au

For ABSC office use only

Date received

Application accepted

Approval date

Confirmation letter mailed

☐ Yes ☐ No

NOTES