



MATTRESS RECYCLER APPROVAL APPLICATION FORM

Thank you for supporting bedding stewardship in Australia. The ABSC is committed to keeping mattresses out of landfill and establishing a commercially viable, ethical and responsible mattress recycling network.

Only organisations that demonstrate safe and environmentally responsible collection, storage and recycling of end-of-life mattresses and their component materials will be considered to become an ABSC approved mattress recycler.

Organisations that refurbish or re-skin mattresses are not currently supported by the ABSC Code of Conduct due to limited evidenced-based protocols on health and safety. However, the ABSC is working with refurbishers to resolve this as the Scheme develops. If you do refurbish mattresses, please contact us to discuss further.

How to apply

This application form is to be completed and signed after the applicant has:

1. Read, understood, and agreed to the Bedding Stewardship Scheme Guidelines.
2. Checked eligibility and obligations and understood the conditions in the Scheme Guidelines (section 2, pages 9 - 11).
3. Read, understood and signed a copy of the ABSC Code of Conduct.

If you have any questions contact us at membership@beddingstewardship.org.au or call 02 8076 9325.



1. Applicant business details

Business name

Trading name
(if different to business name above)

ABN

Website

Head office address

Postal address

2. Applicant contact details

Contact name
(please ensure this is an authorised business
representative e.g. CEO or Director)

Title

Email

Phone

3. Supporting information

**What does your business do /
what services do you provide?**

**What are your business goals
or aspirations?**

**How can the ABSC support you
and your business?**

4. Recycling

How many mattress recycling sites do you operate? Provide the physical address for each site.

How many mattresses did you process in the last financial year?

What is your main method of mattress recycling?

List each material recovered from your mattress recycling process and where they go. If you are a shredding operation please clarify if you divert shred from landfill and to where it is diverted such as PEFS.

What materials are landfilled? If you are a shredding operation please estimate weight to landfill.

What mattress recycling data do you currently record and in what format? (e.g. weighbridge data software, Excel spreadsheet, daily whiteboard tally).

What challenges do you experience with mattress recycling?

What support would you like the Bedding Stewardship Scheme to provide to mattress recyclers?

5. Licence Conditions

Do you have relevant EPA licences to cover your mattress recycling operations? Please include copies of documents to verify relevant licences when you submit your application.

Yes No

How do you ensure that all licence conditions are being met?



6. General Regulatory Requirements

It is the responsibility of the site operator to ensure compliance with relevant Environmental, Health and Safety regulations specific to your State or Territory. Please include copies of documents to verify relevant permits, regulations and procedures when you submit your application.

What Local Government permits do you have to operate at each site?	
Do you work to ISO 45001:2018 Occupational Health and Safety Standard? Please provide a copy of your internal OH&S policy.	
How do you manage Environmental, Health and Safety (EHS) risks associated.	
Do you have Safe Operating Procedures (SOPs)? Please provide copies of SOP's.	<input type="radio"/> Yes <input type="radio"/> No
Have you had any environmental incident that have caused environmental impacts in the past 12 months?	
Have you had any serious health and safety incidents in the past 12 months?	

7. Insurances

Please provide the types of insurance policies you hold such as public liability and industrial special risk if required.	
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8. Fire Safety

It is the responsibility of the site operator to ensure compliance with relevant fire authority, local council and EPA regulations specific to your State or Territory. Please include copies of documents to verify fire safety compliance when you submit your application.

Has each site completed a fire safety study?	<input type="radio"/> Yes <input type="radio"/> No
Has each site engaged with the local fire authority?	<input type="radio"/> Yes <input type="radio"/> No



9. References

Please provide the name and contact details of two customers who would be happy to be contacted by the ABSC to verify their engagement with you and satisfaction of service provided.

Recyclers are encouraged to seek third party accreditation or equivalent processes / quality systems to indicate compliance with best practice standards including:

- AS/NZS ISO 14001:2016. Environment management system;
- ISO 9001:2015 Quality management system

Do you have the above quality systems in place? If so, please provide evidence of this when you submit your application.

Yes No

Application

By signing this Application the signatory for and on behalf of the Applicant:

- Applies to be admitted as an ABSC Approved Mattress Recycler and acknowledges and agrees that if the Application is approved by the ABSC:
 - The Applicant is bound by and complies with the Scheme Guidelines;
 - The Applicant is bound by and complies with the ABSC Code of Conduct;
 - The Applicant gives permission and consents to the ABSC to add the Applicant to their database and to send the Applicant communications in connection with the Scheme and ABSC membership;
 - The ABSC can publicly acknowledge the Applicant’s participation as an ABSC Approved Recycler;
- Applicants are expected to provide documentation to validate licensing requirements, agree to the ABSC visiting their site, provide mattress recycling data.
- ABSC Approved Mattress Recyclers commit to:
 - Demonstrate leadership in the safe and environmentally responsible management of end-of-life mattresses;
 - Provide monthly collection, storage, recovery and landfill data to the ABSC to support the development and integrity of the Scheme;
 - Provide their logo for use on the ABSC website and communications;
 - Provide a list of serviceable locations by postcode;
- Acknowledges and agrees that all statements and representations made by or on behalf of the Applicant in this Application and any other information given in support of this Application are true and complete;
- Acknowledges that completing and submitting this Application does not infer that ABSC Approval for Mattress Recyclers will be approved by the ABSC, and the ABSC reserves the right to refuse or not accept an Application for participation in the ABSC Approval for Mattress Recyclers process.



SIGNED for and on behalf of the Applicant by its duly authorised representative:

Signature of authorised representative

Name of authorised representative

Date

Position

By signing this Application the signatory warrants that they have the power and authority to enter into this agreement on behalf of the Applicant

For ABSC office use only

Date received	Application accepted	Approval date	Confirmation letter mailed
___/___/___	<input type="checkbox"/> Yes <input type="checkbox"/> No	___/___/___	___/___/___

Next steps

1. Return a signed copy of this Application Form and Code of Conduct to membership@beddingstewardship.org.au
2. The ABSC will review your application and call you to discuss.

The ABSC may coordinate a site visit with a facility before approving an application.

Once an application is approved, the ABSC will work with the approved mattress recycler for online and social media promotion opportunities.